



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>PTVA'S INSTITUTE OF MANAGEMENT</b>
• Name of the Head of the institution	<b>Harish Kumar S. Purohit</b>	
• Designation	<b>Director</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>02226100100</b>	
• Mobile no	<b>9930268818</b>	
• Registered e-mail	<b>admin@ptvaim.com</b>	
• Alternate e-mail	<b>director@ptvaim.com</b>	
• Address	<b>Chitrakar Ketkar Marg, Behind M L Dahanukar College, Vile Parle (East), Mumbai</b>	
• City/Town	<b>Mumbai</b>	
• State/UT	<b>Maharashtra</b>	
• Pin Code	<b>400057</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>Affiliated</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>University of Mumbai</b>				
• Name of the IQAC Coordinator	<b>Dr. Tejashree Ranjit Deshmukh</b>				
• Phone No.	<b>02226100100</b>				
• Alternate phone No.	<b>02226100200</b>				
• Mobile	<b>9821062159</b>				
• IQAC e-mail address	<b>iqac@ptvaim.com</b>				
• Alternate Email address	<b>tdeshmukh@ptvaim.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.ptvaim.com/aqar-2019-20.html">https://www.ptvaim.com/aqar-2019-20.html</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.ptvaim.com/academic-calendar-2020-21.html">https://www.ptvaim.com/academic-calendar-2020-21.html</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>2.79</b>	<b>2019</b>	<b>14/06/2019</b>	<b>13/06/2024</b>
<b>6.Date of Establishment of IQAC</b>			<b>10/03/2017</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>i.)PTVAIM being appointed as the LEAD College by the University of Mumbai for conducting the MU Exam Mission 2020 with respect to post-graduate management institutions ii.)Approval from AICTE to start a new Program of MBA - IEV from the academic year 2021-22. iii.)“Cyber Safety Awareness Campaign” organized BY PTVAIM in association with the Mumbai Cyber Crime Branch and Responsible Netism, as a part of Centenary Celebration of its Parent Trust, PTVA. iv.)Preparation and Approval of New Perspective Plan of PTVAIM for the period of 2021-26. v.)Successful organization of one day National level Conference -NCMAT 2021in association with Navinchandra Mehta Institute of Technology and Development (NMITD) and the University of Mumbai.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Applying to AICTE for permission to start MBA- IEV	Permission received from AICTE to start the program and efforts initiated by PTVAIM to launch this Program including preparation of syllabus and arrangement of facilities required to successfully start the program
COEI to renew tieup with SPTBI	Tie-up between PTVAIM's COEI and SPTBI renewed
To support actively towards NEP 2020	Organized web-based seminars as suggested by AICTE to support NEP 2020
To improve the quality of research work undertaken by the teachers	More number of research publications by the teachers in SCOPUS, Web of Science and UGC CARE listed journals
To start more value added Certificate Course to enhance the employability skills of the students	Certificate Course on HR Analytics successfully conducted by PTVAIM for enhancing the employability skills of HR Specialization students.

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
---	------------

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	20/08/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-21	25/01/2022

**Extended Profile**

<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>147</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>324</b>
<b>File Description</b>	<b>Documents</b>
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>60</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>154</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>21</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
3.2	<b>12</b>

Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	12
4.2 Total expenditure excluding salary during the year (INR in lakhs)	7820212
4.3 Total number of computers on campus for academic purposes	153
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The Institute is affiliated to the University of Mumbai and thus follows the curriculum designed and developed by the University, which specifies the Course Outcomes, Program Outcomes and Program Specific Outcome.</p> <ul style="list-style-type: none"> <li>To keep students abreast with latest trends and practices in the industry, Institute invites eminent industry experts as guest speakers and visiting faculty.</li> <li>Along with the latest ICT, Faculty members are encouraged to adopt innovative teaching pedagogy and sessions are supplemented by way of case studies, relevant assignments, presentations, group discussions, psychometric tools, management exercises etc.</li> <li>Summer internship projects after MMS Semester-II, final projects in MMS Semester-IV and MMM/MFM/MHRDM projects in Semester-V, as stated in the curriculum are undertaken by students. It enhances practical exposure of students on one side and also fulfill the norm of undertaking an industry project laid down by the University.</li> <li>Institute has excellent infrastructure for making teaching more</li> </ul>	

wholesome. Computers are equipped with latest multimedia, licensed software and internet facility. It is used extensively by every faculty member to make teaching more interesting and comprehensive.

- The students use the Wi-Fi enabled infrastructure, equipped with latest teaching aids such as projector and speakers, for curriculum assimilation and downloading relevant information from e-databases, e-Books, leading newspapers, magazines, journals and books.
- Faculty members are continuously encouraged to attend and participate in various seminars, research conferences, Faculty Development Programs and workshops to update their knowledge.
- Mid Term Tests are conducted after completing 20 hours of teaching which is equivalent to completing 50 percent of syllabus. End Term Examinations are conducted as per the guidelines prescribed by the University of Mumbai from time to time.
- Performance Improvement Initiative undertaken by the Institute helps to identify areas in which students need more guidance. Additional remedial lectures are provided to these students based on gaps thus identified, which gives them confidence and equips them to handle these areas in a more effective manner.
- Meetings with teaching and non-teaching staff members are conducted by the Director regularly. Due to the current ongoing COVID pandemic lectures were conducted in online mode and later in hybrid mode for the said academic year as per the guidelines issued by University of Mumbai from time to time.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.ptvaim.com/2020-21-mms-sem-i-revised.html">https://www.ptvaim.com/2020-21-mms-sem-i-revised.html</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute follows Academic Calendar issued by the University at the beginning of the academic year. It therein set forth a schedule for teaching, examination, semester break and vacations that is strictly followed by the college to ensure smooth and efficient functioning of its teaching and administrative processes.

Considering the University Calendar as a guideline, the Institute also prepares its own calendar of events and activities before the commencement of the Academic Session and the same is communicated to all the stakeholders.

Subjects are allocated to faculty members based on their area of specialization and a subject preference letter given by them. Using this, a subject preference grid is prepared which also mentions faculty member's feedback on the concerned subject for last two years.

Semester-wise teaching plan is prepared by respective subject faculty members.

Time-table is displayed at prominent places including notice board, and an e-copy is distributed to staff and students. Faculty register is maintained in administration department which includes details regarding date and time on which the session is conducted, topic(s) covered and number of sessions conducted.

Coordinators are allocated for MMS and Part-Time programmes, who ensure that sessions are conducted as per time-table and teaching plan.

The Director also conducts meetings with the faculty and entire Staff including non-teaching to ensure smooth implementation of the activities as scheduled.

For the purpose of conducting Continuous Internal Evaluation, Faculty prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind.

The students are informed well in advance about the deadline for assignment submissions, dates for class tests and presentations, as well as their final internal assessment marks. Criteria for assessment is also shared with the students.

Students are encouraged to seek guidance from teachers during the designated mentoring slots incorporated in the scheduled Time Table. The mentor-mentee interactions are specially scheduled to enhance academic framework with the extra-academic support that the students might require.

Multiple assessments are taken, with the aim of allowing the



students to incorporate suggestions offered by the teacher, thereby making learning a continuum and creating various opportunities for the students to succeed.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.ptvaim.com/2020-21-mms-sem-iii.html">https://www.ptvaim.com/2020-21-mms-sem-iii.html</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the institute assimilates issues related to ethics, gender equality are included in the curriculum through courses like business ethics and webinars, seminars and workshops conducted by the institute from time to time. During the course, in order to make any midway corrections, midterm feedback of the course is taken from the students. Based on the midterm feedback, the

faculties are allowed to make required corrections in pedagogy or depth of contents. The course effectiveness is measured both in terms of end term course feedback and programme learning objectives. In each of the courses, the faculty indicates components which match the programme learning goals for their course. In order to enhance, effectiveness of curriculum, the faculty integrates cases, term papers, projects and invited lectures in their respective courses. The curriculum also integrates experiential learning through, attachment with NGOs, summer project and Research Project. In application-based courses, curriculum effectiveness is brought by introducing simulation and workshops.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

245

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.ptvaim.com/faculty-feedback.php">https://www.ptvaim.com/faculty-feedback.php</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**324**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

26

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

•The Institute conducts systematic Induction in the form of orientation programme for every MMS batch that includes introducing students to very important subjects of the course, namely, Financial Accounting, Business Statistics, Communication Skills and Economics. This helps to gauge the level of understanding of students with respect to these subjects. •Lectures on "English Communication" are designed and are scheduled for every batch as an add-on subject free of cost, though it is not a part of MMS syllabus. •The regular attendance and mid-term examination helps the Institute to monitor the performance of students •Mentoring is an on-going process in which students discuss their problems related to academics, career and personal life with their mentors who try to guide them in these areas. •Interactive guest sessions by industry experts are arranged with respect to each specialization so that students understand the KRAs for and scope and opportunities available with respect to these specializations. •All these activities help to understand and identify the skills and competencies of the students and help us to decide which students are apt to be sent for different competitions/events. The accolades won by the students are the testimony of how well this process works for the Institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
324	21

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Experiential learning:** •Use of psychometric tool such as FIRO-B helps the students understand their interpersonal orientation and forms a strong foundation for subject such as Organizational Behaviour. •Institute ensures a good blend of core and visiting faculty members. •Interactive guest sessions by industry experts give opportunities to students to learn through the experiences of these experts. •Mock interviews, Certificate course in advanced excel, Certificate course in HR Analytics, CV Designing & Resume Building session are conducted which help the students to improve their skills. **Participative Learning:** •Students are an integral part of every major activity happening at the Institute and contribute to its organization and implementation actively. This hones their managerial skills. •During the lectures, faculty members use various presentations and videos to make the teaching more interesting. **Problem Solving:** •The faculty members use the case study method to encourage students to study the practical application of the theoretical concepts. Institute subscribes to ProQuest, an e-database which allows the faculty members and students to access Harvard Business Review. •Simulation exercise, in-basket exercises and various management games such as negotiation game, encourage the students to critically think, analyse and find rational solutions to the problems, thus presented.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

•Capitaline database provides fundamental and market data of Indian listed and unlisted companies, and serves as a powerful analytical tool. •J-Gate and ProQuest are used (remote access) by students while preparing the project reports for gathering literature review and collecting the secondary data. •Demo Training sessions are conducted to teach students on how to use these databases for their academic purpose. •Turnitin anti-plagiarism software is a quality control tool for research work, as it has helped to identify reports, project university dissertations which infringe the copyright or plagiarised work. •SPSS software and MS-EXCEL helps in analysis of data. It helps the students understand the basics of DATA analysis like the inferential and logical deduction that can be made from the values obtained. Hands on training on MS-EXCEL is given to all students.

•Eklavya Online Examination Software: Entire examination process right from uploading question papers, creating examination, scheduling examination and downloading results can be managed in a paperless virtual environment for efficient conduct of the examination.

•SLIM-21 is user friendly library management software which helps to retrieve information in a simple, fast and efficient manner. The library software SLIM-21 keeps track of the documents. LIRC provides SLIM-21 Web - OPAC (Online Public Access Catalogue) facility through which faculties and students can view entire collection of library as well as information about their library account.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

05

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super speciality / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>



**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

35466

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The MMS degree program under the new credit-based grading system of two years duration consisting of Four (04) Semesters. Students are oriented towards the examination rules and are made aware of both internal and end semester assessment and evaluation. Faculties brief the students for evaluation criteria of individual subject. Faculty members complete internal assessment during the progress of semester. Assessment pattern to be followed for 100 marks module is as per University of Mumbai. The Internal Assessments constitute 40% and Semester End Examination 60% of total assessment. All courses for 4 Semesters of MMS will be internally assessed by the Institute. The criteria for the same is given below: Minimum 2 criteria to be picked up from the below given list: i.Mid-term online Test ii.Online Group Presentations iii.Online Role Plays iv.Online Case Studies v.Online Assignments vi.Online Projects vii.Online Quizzes

Midterm examination for 20 marks is conducted after finishing minimum 20 teaching hours which is equivalent to completion of 50 percent of the prescribed syllabus. Remaining 20 marks of internal assessment are completed in the semester.

The semester examinations for the MMS will be held at the end of every semester. Faculty members submit internal assessment before the commencement of the end term examination.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

MMS full time students are bound to finish the internal and external assessments before the semester finishes. Students missing any internal assessment have to communicate to concerned faculty. Faculty can decide to give another assessment in the form of a test, project, presentation, assignment or viva. All the communication regarding internal assessment between faculty and students is done by sending email to CR (Class Representative). It is the duty of students to check emails and updates from CR's regarding any updates related to subject assessments. All exam timetables are released well in advance so that they are well informed and prepared. Students missing out on any end term examination have to submit an application to the director and academic dean informing the reason. Results are declared timely before the student progresses to the new semester.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- Programme and course outcomes for all Programmes offered by the institution are stated and displayed on the Institute website. The link for the same is <https://www.ptvaim.com/course-outcomes.html>.
- Further faculty members prepare course outcomes for their respective subjects and the same is incorporated in the teaching plan. This teaching plan is kept in the library for the student's reference and is available both in online and offline mode. The faculty member also communicates the course outcomes of the respective subjects to the students.
- Faculty members need to ensure that the question paper for the course(s) taught by them should be set as per the Course Outcomes and all the Course Outcomes are judiciously covered.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.ptvaim.com/course-outcomes.html">https://www.ptvaim.com/course-outcomes.html</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

•University of Mumbai specifically outlines the program, program specific outcomes and course objectives in their syllabus copy. •The Dean-Academics ensures that the program outcomes and program specific outcomes are clearly communicated to the faculty members. •The teaching plan is prepared by the faculty members in a way that these outcomes are incorporated for each subject. •The Dean-Academics regularly checks the progress of the subjects taught by each faculty members and a register is maintained in digital as well as printed format wherein faculty members note the subject topics covered. •Since the institute follows the continuous evaluation process, it tests the students' knowledge of the subject and thus attainment of the program outcomes, program specific outcomes and course outcomes by conducting: Mid-Term Test (Minimum One), Group Presentations, Role Plays, Case Studies, Assignments, Projects, Quizzes etc. • This is then followed by the Semester End Final Examinations wherein students are again tested for the respective subjects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.ptvaim.com/course-outcomes.html">https://www.ptvaim.com/course-outcomes.html</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

154

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.ptvaim.com/student-satisfaction-survey-results-2020-21.html>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**1**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

PTVAIM, through its Centre of Entrepreneurship & Innovation (COEI), have created a start-up eco-system within all colleges and schools of parent trust Parle Tilak Vidyalaya Association (PTVA). It does 45 to 50 entrepreneurship & innovation promoting activities annually not just for its sister concerns but for students and teachers of colleges of Mumbai and Maharashtra. It gives access to its pre-incubation and incubation programme to all through its flagship event "Wings 2 Vision"- training based business plan competition. Under this umbrella, Entrepreneurship Development Programme is done with participants, one to hand holding is given to them before competition. Best plans are awarded and all good ideas are offered access to pre-incubation programme and incubation programme after PoC is established. COEI has graduated 4 successful start-ups who are generating jobs for 25+ people. COEI runs Institutional Innovation Council and is selected as one of the top rankings IIC for 2019-20 and now for 2020-21. PTVAIM has framed its own Start-up and Innovation policy on the guidelines of National Innovation and

**Start-up Policy (NISP). Due to its phenomenal performance PTVAIM got approval to introduced incubation centre based two years MBA programme - MBA in Innovation Entrepreneurship & Venture Development.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.coei.in/">https://www.coei.in/</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

**18**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### **3.3 - Research Publications and Awards**

#### **3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

##### **3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

**0**

File Description	Documents
URL to the research page on HEI website	<a href="https://www.ptvaim.com/research.html">https://www.ptvaim.com/research.html</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

#### **3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during**

the year

### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

34

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

PTVAIM's COEI successfully organized "Wings 2 Vision 2021- during January & February 2021 to boost and nurture the entrepreneurial talent among students of various colleges across Maharashtra and also the alumni of the PTVAIM. Prize Distribution Ceremony of Wings2Vision2021: a training-based business plan competition was held virtually on 28th February, 2021. Prof. Anil Sahasrabudhe, Chairman, All India Council for Technical Education (AICTE), Delhi & Professor of Mechanical Engineering at Indian Institute of Technology (IIT), Guwahati graced the occasion as the Chief Guest for the ceremony. The Launch Ceremony of the YouTube Channel by the Former Vice-Chancellor of the University of Mumbai, Dr. (Smt) Snehalata Deshmukh which is titled as "Palakatvacha Kaleidoscope" was screened for all the students and staff members. This channel focuses on the inspirational stories of women from different walks of life about how they manage/ managed parental responsibilities and

career simultaneously and successfully.

File Description	Documents
Paste link for additional information	<a href="https://www.coei.in/copy-of-events?lightbox=dataItem-kpccilmn">https://www.coei.in/copy-of-events?lightbox=dataItem-kpccilmn</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>



**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1599

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

4

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute endeavors to provide students with well-equipped infrastructure like nine classrooms, two tutorial rooms and one seminar hall cum auditorium which are well-equipped with teaching-learning facilities like desktop computers, whiteboards, LCD projectors, Audio-Visual aids, etc. Institute understands special requirement of differently abled (Divyangjan) students and supports them with ramp and lift facility. Institute's Computer Centre hosts 101 computers, of which 7 computers are equipped with licensed version of Statistical Package for Social Science (SPSS) to encourage research approach among students. Institute's Research Cell has three computers, two are housed with SPSS software, which helps Ph.D. aspiring faculties in research work and also helps students in project related work. Institute's Centre of Entrepreneurship & Innovation (COEI) and its incubation centre provides 14 workstations, soft & white boards, laptops, two meeting rooms to accommodate 5-7 business teams and Training & Development Room. COEI also has 'Ideation- Avocation' area facility. COEI is rated as one of top performing IIC with a rating of 4 stars out of 5 stars in 2020-21 under MHRD initiative, by Govt. of India. Wi-Fi facility of 100 MBPS is available in Institute campus including COEI. Institute's Library and Information Resource Centre (LIRC) promotes overall development of students and faculty members. During COVID-19 pandemic, Institute has taken the necessary precautions and has also adhered to all the government's guidelines.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.ptvaim.com/infrastructure.html">https://www.ptvaim.com/infrastructure.html</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In order to encourage all round growth of its staff and students the Institute has been maintaining various sports equipments such as Carrom, Chess, Badminton etc. as a part of indoor games and a football and cricket set to promote outdoor activities. Further, the Institute is having seminar hall cum auditorium with 283 sq.mtrs carpet area to accommodate 250 people, which helps to conduct various cultural activities, yoga sessions etc. Moreover, the Institute is having access to Vaman Dubhashi Maidan which is located at 100 metres distance from the Institute for conducting various sports activities and competitions including Rink Football, Volleyball, Kho-Kho, Kabaddi etc. Further, Parle Tilak Vidyalaya Association (PTVA), the parent body of the Institute, has built a separate building for Gymkhana, having 2087 sq. feet. (Carpet Area - 132 sq. mtrs.) area. The same became operational from 21st June, 2015. It is equipped with indoor game facilities like Carrom, Chess and Table-Tennis. It also has Gymnasium at the basement and it facilitates weight training instruments such as Arm Curl, Leg Curl, and Chest Press. During AY 2020-21, due to the pandemic and lockdown the Institute operated majorly on online basis and adhered to the government's guidelines. As a result the sports facilities remained unused.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**14**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.65

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Institute's Library and Information Resource Centre (LIRC) has a rich collection of over 10009 barcoded books along with 30 printed national and international journals. Our library boasts of a large e-database that comprises over 9415 international and national (Full Text) e-journals and over 25000 e-Books. LIRC has collection of 723 CDs including student project reports. The Institute has subscription to e-databases, e-journals, e-books, magazines & journals to promote overall development of the students and faculty members. It is equipped with 10 computers of which one computer has been loaded with licensed version of SPSS, SLIM software in addition to one photocopier and scanner machine. Out of these 10 computers, 8 are exclusively kept for students so that they can access e-database required for their academic and research related work. This facility is also made available in the classrooms.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
5.71	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
4	

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute's IT infrastructure is equipped with 153 personal computers and 9 laptops. The computer centre, faculty area, library, seminar hall cum auditorium, placement cell, conference room, administration office, director's cabin and the classrooms are supported by 100 MBPS internet bandwidth through M/s. Sudarshan Cable Network. COEI is having separate 100 MBPS internet bandwidth, obtained from M/s. Sudarshan Cable Network. The campus of the Institute is Wi-Fi enabled. Understanding the importance of fast computer processing and better user experience while working on a computer, out of 153 computers, 68 personal computers are equipped with 4GB RAM, 82 personal computers are having 2 GB RAM, 2 personal computers are having 8GB and 1 personal computer is having 16GB RAM at COEI with Dual screen facility. Availability of LCD Projector in the Computer Centre facilitates faculty members to conduct lectures. All classrooms are equipped with audio video & IT facilities like a Computer, LCD Projector and Internet connectivity of 100 MBPS.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

153

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

51.89

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institute has various policies for maintaining and utilizing physical, academic and support facilities, such as Library and Information Resource Centre (LIRC), Computer Centre, Building, Maintenance and Repairs, COEI and Research Cell. LIRC policy exists to achieve smooth, coordinated functioning of library and help students, faculty and staff to get maximum benefits of the facilities available in library. Computer Centre policy exists to maintain, secure, ensure legal and appropriate use of Information technology infrastructure established by Institute on campus. The Building, Maintenance and Repairs policy exists to timely maintain Institute's building and its assets according to regulatory statutory compliance. COEI policy aims to ensure that sufficient handholding is provided to all startups attached with it and it also ensures optimum and responsible utilization of COEI infrastructure by its members. COEI has a policy of handholding activities of business and extension activities. Research Cell inculcates research

attitude and aptitude among students and faculty members. A detailed plagiarism policy exists for students and faculty members. The Institute followed all guidelines issued by the Central Government, Government of Maharashtra and University of Mumbai from time to time with respect to wearing of masks, social distancing, use of sanitizers etc. and the staff members were instructed accordingly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.ptvaim.com/policies-and-procedures.html">https://www.ptvaim.com/policies-and-procedures.html</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

75

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.ptvaim.com/guest-2020-21.html">https://www.ptvaim.com/guest-2020-21.html</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**B. Any 3 of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

31

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student representatives are part of many important committees of the Institute including IQAC, Anti-ragging Committee, Women Development Cell, Internal Complaints Committee, Maitri Sangha, etc. They attend the meetings of these committees and their inputs in these meetings are taken note of seriously by the Management and Director of PTVAIM.

Class Representatives (CRs) of each batch of MMS program and Part-time MBA Program are elected through on spot voting done in class or online where the students select their representative when the new batch commences. These representatives are constantly in touch with the program coordinators and all important as well as daily updates are given to the students through the CRs. CRs also communicate the suggestions/ problems/ issues of the students to the Program Coordinators and help in smooth coordination of the conduct of the program at PTVAIM.

Students actively participate in Finance Club and Navadhara (A Student Skill Development Initiative). Finance club and Navadhara consists of Faculty members and students. Various events and activities are organized by them, where students are involved in planning, conception and execution of these events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has active alumni who regularly engage with the Institute by delivering career guidance sessions and pep talks with the current students. The alumni also engage with students as interview panellists for conducting their mock interviews and attending the alumni meets. To give our alumni a more structured and formal representation PTVAIM Alumni Association was formed in June 2018 and was formally registered under The Societies Registration Act, 1860 (Regn. No. 1295/2018). During Academic Year 2020-21, the following meetings/activities were organised: Our Alumni Meetesh Chalmela-SEO Analyst, Puretech Digital (2017 Passing-out batch), was invited as panellist for conducting mock interviews of our MMS students on Sunday, April 11, 2021. Our Alumni Ms. Mugdha Kulkarni-Associate Consultant, Capgemini (2018 Passing-out Batch) was invited as a panellist to conduct mock interviews of our MMS students on Saturday, March 20, 2021. Our Alumni Mr. Chetan Desai - Senior Portfolio Manager, Aditya Birla Capital (2012 Passing-out batch) was invited as a panellist to conduct mock interviews of our MMS students on Saturday, March 6, 2021. Our Alumni Mr. Shreesh Bodas-MD, Global Operations, VTech2U (2013 Passing-out batch) was invited as a panellist to conduct the mock interviews of our MMS students on Saturday February 6, 2021

File Description	Documents
Paste link for additional information	<a href="https://www.ptvaim.com/third-agm-of-paa.html">https://www.ptvaim.com/third-agm-of-paa.html</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** "To be one of the leading, value based, ethical management institutions in India that contributes to nurturing and development of managerial and entrepreneurial talent, leadership and research."  
**Mission:** •PTVAIM shall foster a culture of excellence in fields of academics, research and entrepreneurship development by:  
 ?Collaborating with academicians and industry, ?Providing state-of-the-art infrastructure, ?Ensuring conducive work environment for professional growth & development of teaching as well as non-teaching staff members. •It shall strive to be a continuous learning organization which is committed to the adherence of system while meeting expectations of students, employees, corporate & other stakeholders. **Perspective Plan:** ?Sustainable development of campus through Green Initiatives ?ISO Certification ?COEI & Incubation Centre ?NAAC Accreditation ?Permanent Affiliation ?Research Centre ?Autonomy All major decisions are discussed in IQAC meetings and are then presented to College Development Committee (CDC) and Board of Governors (BoG) for approval. Teacher representatives are appointed on all three committees, and they participate in these discussions and present these points in CDC and BoG meetings. If these new initiatives/decisions are in congruence with vision, mission, and perspective plan of PTVAIM, is discussed while approving and implementing these major decisions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As a part of Centenary Celebration of PTVA, PTVAIM organized a "Cyber Safety Activity" in association with Mumbai Cyber Crime Branch and Responsible Netism. This activity aimed to create awareness among school and college students about "Cyber Safety". A week-long competition related to "Online Campaign Creation" named "#LetsFightOnlineHarassment" was organized for students of all PTVA run colleges. Contents generated through this competition are used by PTVA run schools to educate their students about Cyber Safety. Registrations for competition began from February 1, 2021. Competition concluded with Prize Distribution and panel discussion involving experts in Cyber Safety on February 17, 2021. Activity was conceptualized by Dr. Tejashree Deshmukh, Dean-Academics. Mr. Jigar Patel, Assistant Professor-HR was in-charge of the event and the faculty team included Mr. Abhishek Deokule, Mr. Sujit Apte and Mr. Ajinkya Kumawat, besides him. Brainstorming meetings were held to plan the activity under the guidance of Dr. Harish Kumar Purohit, Director - PTVAIM. Tasks were mutually agreed upon and divided by the faculty team among themselves and each faculty member was responsible for coordinating with one degree college run by PTVA. Overall supervision was taken care of by Dr. Tejashree Deshmukh, keeping in loop Director of PTVAIM, Dr. Purohit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective Plan 2016-2020 and it's Status ?Sustainable development of campus through Green Initiatives - Various initiatives undertaken ?ISO Certification - Successfully completed ?COEI & Incubation Centre -Fully Functional ?NAAC Accreditation - Grade B++ in First

cycle ?Permanent Affiliation - Received from University of Mumbai  
 ?Research Centre - LIC Visit successfully completed ?Autonomy -  
 After NBA Accreditation, PTVAIM shall take necessary steps to apply  
 for Autonomy.

PTVAIM started Centre of Entrepreneurship and Innovation (COEI) in 2015 in sync with it's vision of nurturing and developing entrepreneurial talent. Activities of COEI got momentum in 2017 when COEI launched its's first flagship Business Plan Competition "Wings2Vision". Incubation Center was formally launched in 2018 at the hands of Hon'ble Vice Chancellor of University of Mumbai, Prof. Suhas Pednekar. PTVAIM's Institution's Innovation Council (IIC) which is managed by COEI, was rated at 4.5\* out of 5\* by Ministry of Education's Innovation Cell, Govt. of India, in 2019-20. Activities of IIC and COEI were duly recognized by AICTE and PTVAIM got the permission from them to start a new program, MBA in Innovation, Entrepreneurship and Venture Development (IEV) from the year 2021-22, thus becoming the only Management Institute in Maharashtra to offer this program.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.coei.in/about-us">https://www.coei.in/about-us</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Board of Governors and College Development Committee are the apex decision making bodies formulating and governing the policies, procedures and various activities of the Institute and are headed by the President of our parent trust, PTVA. Director, being the head of the Institute, is overall in-charge of all academic, entrepreneurial and administrative activities of the Institute and is assisted by Dean-Academics, Dean-COEI and Registrar for effective functioning of these activities respectively. Most of the mandatory committees of the Institute are headed by the Director to ensure smooth and systematic working of the Institute. Librarian, Accountant and Placement In-charge report to Director to strengthen their respective areas. PTVAIM being affiliated to the University of Mumbai and approved by AICTE, New Delhi and DTE, Maharashtra, follows all guidelines of these regulating bodies with respect to



service rule, procedures, etc. Various policies of the Institute including recruitment policy, induction policy, time and attendance policy, examination policy, research policy, LIRC policy are revised whenever necessary taking into consideration the guidelines issued by these regulating authorities from time to time.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Teaching Staff :** •Flexi Working hours •Work from Home •Laptops provided to facilitate Work from Home •Accidental Insurance Policy •Special leaves granted to faculty members for their Ph.D. related work •Counselling facility available especially taking COVID 19 pandemic into consideration Sanitization and fumigation of entire campus •Sanitizers placed at all important locations •Pulse oximeter and thermometer available on the campus

**Non-Teaching Staff :** •Flexi Working hours •Work from Home •Laptops provided to facilitate Work from Home •Accidental Insurance Policy

•Employees' Provident Fund •Uniforms and washing allowance are provided to office Peons •Bicycles provided to the peons to facilitate local work •Counselling facility available especially taking COVID 19 pandemic into consideration Sanitization and fumigation of entire campus •Sanitizers placed at all important locations •Pulse oximeter and thermometer available on the campus

Students •Yuva Raksha Group Insurance Policy for students •Counselling facility available especially taking COVID 19 pandemic into consideration

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/drive/folders/1_IA6sVK65zAOUGHAl192sa9D7ejFM8VI?usp=sharing">https://drive.google.com/drive/folders/1_IA6sVK65zAOUGHAl192sa9D7ejFM8VI?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institute practices formal appraisal system for teaching and non-teaching staff members. An appraisal of teaching staff is based on: 1) Teaching, Learning and Evaluation, 2) Research & Academic Contribution, 3) Co-Curricular, Extension, Professional Development Activities, 4) Any additional work/task done during the appraisal period. Every semester written feedback is taken from students

regarding every subject teacher who teaches them during that semester. The feedback allows the students to rate faculty members using 7 parameters: i) Conceptual Clarity ii) Course Coverage: Quality of the Academic Inputs & Practical Applications iii) Communication/Presentation Skill of the Faculty iv) Innovative Methods of Teaching v) Motivation & Conducive Ambience vi) Gained Greater Understanding of the Subject vii) Was encouraged to think and participate. Feedback is compiled and discussed by the Director and Dean-Academics of the Institute on one-to-one basis with faculty members. Plan for their growth and development is discussed during such sessions. Appraisal of non-teaching staff is based on their skills, abilities and knowledge required to carry out their work effectively as an individual as well as a team player. Utmost care is taken while assessing the performance of every employee to ensure just and unbiased appraisal for each one of them.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**External Audit:** The Institute regularly conducts external audit and all account books are maintained by the accountant as per the guidelines of the accounting standards. The Cash books, Ledgers, Invoices, Petty cash accounts and Bank pass-books are interchangeably assessed by the auditor. The accounts of the Institute are audited by Chartered Accountant appointed by the Trust regularly as per the Accounting Standards at the end of each fiscal year and are certified. The annual reports of the external audit since 2009 are available with the Institute.

**Internal Audit:** All account books are maintained by the accountant as per guidelines of ICAI and Fees Regulating Authority appointed by Government of Maharashtra. Entries done by one accountant are verified by the other accountant. The trust representative monitors these activities and guides wherever required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

PTVAIM is permanently unaided and self - financed institution. The primary source of income is tuition fee from the students. The tuition fees itself is regulated by Fees Regulating Authority (FRA) appointed by Government of Maharashtra. However, considering the infrastructure constrains and market reality in addition to strict control by FRA related to tuition fees, the Institute has to explore additional avenues of generating income. COEI is established for nurturing and developing entrepreneurial talent among students. In near future, Institute plans to start a Research Centre to inculcate research acumen among the research scholars and to encourage quality research in the frontiers of Management education and interdisciplinary areas. We plan to recruit more industry experienced faculty members to render consultancy, Management Development Programs and collaborate with other institutes/agencies to expand our offering thereby, generating additional revenue. On the utilization side, the Institute has a robust process given below: In the beginning of every academic year, the budget is prepared by Institute authorities which includes recurring and non-recurring expenses. Budget is scrutinized and approved by College

Development Committee and Board of Governors. Constant checks are done with regard to the funds received and the expenses incurred with the help of the admin and accounts staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1.Active Support to National Education Policy (NEP) 2020 - To actively support NEP 2020, faculty members are encouraged to attend the AICTE organized online 5-day workshop on "Universal Human Values". Till now 8 of them completed it successfully. Faculty members are also encouraged to undergo other courses that would add value to their existing knowledge and skill-sets. In the year 2020-21, 5 faculty members completed NPTEL and SWAYAM courses, and 2 faculty members successfully completed online courses offered by the Harvard University.

2.Enhancing Quality Research: Academic year 2020-21 was the second consecutive year when PTVAIM organized a Research Conference jointly with the University of Mumbai and Navinchandra Mehta Institute of Technology and Management (NMITD). Almost all faculty members contributed research papers towards the conference and for the first time many of them successfully published the research papers in Web of Science journal through this conference. There was an increase in the research paper publication by the faculty members in SCOPUS indexed journals.

File Description	Documents
Paste link for additional information	<a href="https://www.ptvaim.com/joint-virtual-national-conference-with-nmitd.html">https://www.ptvaim.com/joint-virtual-national-conference-with-nmitd.html</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1.As academic year 2020-21 was COVID struck year, we were instructed by Government and University of Mumbai, the lectures were held online for all students. Institute subscribed to 2 ZOOM Prime Accounts and 35 license of Microsoft Teamsto facilitate better, smoother and more efficient teaching-learning process during this year. It was decided to record the online lectures for the benefit of those students who might not get an access to the internet due to connectivity problem and/ or could not attend the lectures due to some genuine concerns. The methodology was found to be successful, and success got by students in their examination, is a testimony of how well this system was planned and implemented.

2.New Perspective Plan 2021-26: As mentioned in the 6.2.1 of this AQAR, PTVAIM was largely successful in implementing Perspective Plan 2016-20. Also, timeframe of this perspective plan was getting over in the year 2020-21. So a draft of new Perspective Plan 2021-26 was prepared after many discussions and brainstorming sessions. It was presented to the IQAC to seek their opinion and guidance. New Perspective Plan concentrates on new quality initiatives including NBA accreditation, starting new course/programs in accordance with NEP 2020, working towards Autonomy of the Institute, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.ptvaim.com/pdf/NIRF-2021-Report.pdf">https://www.ptvaim.com/pdf/NIRF-2021-Report.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute lays emphasis on fair treatment of all stakeholders including teaching, non-teaching staff members and students. The students are oriented towards the importance of gender equity and sensitization. Director & Faculty members maintain constant interaction with students pertaining to their academics, career, personal life, and overall progress. The students are also counselled by Industry experts and faculty members for choosing their academic specialisation. For issues which cannot be handled by faculty members and require professional guidance, the services of a professional counsellor are sought, who is available in person or online. The Institute has separate common rooms for male and female students with adequate lighting arrangement. The common rooms house facilities such as notice board, lockers, seating arrangement, indoor games, microwave oven, electrical charging points for laptops, mobiles and other electrical devices. Dustbins for disposal of dry and wet waste are available. Informative posters such as Anti-Ragging, No Smoking, Save Electricity, Save Water are displayed in common rooms. Sakhi Box is placed in the Girls common room. The ladies washroom on the first floor is equipped with sanitary napkins vending machine, with the aim of providing basic sanitisation facilities to female students and staff. The Institute is under CCTV surveillance 24X7, supported with 16 TB Hard Drives and 45 days back-up and is equipped with adequate lighting arrangements. Professionally trained male and female security personnel safeguard the campus. At PTVAIM, WDC aims to create awareness about problems faced by women. It emphasizes the importance of safety, health and hygiene among women by organizing interactions with experts from



various fields including police officers, health professionals, lawyers, social activists and yoga teachers. At PTVAIM, we have ICC formed to address the issues pertaining to sexual harassment of staff and students. Two Sakhi boxes are installed in the campus as per the guidelines of University of Mumbai. An online grievance mechanism is provided on our website where students and staff can lodge their grievances/complaints. A virtual campaign creation competition #LetsFightOnlineHarassment in association with Responsible Netism and Mumbai Cyber Crime branch was held to discuss precautions to be taken in the vast and ever changing world of social media and internet, hacking, cyber bullying.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1P2CNS_sqzlgDm2ZfiH362BBXMEwS37Nu/view?usp=sharing">https://drive.google.com/file/d/1P2CNS_sqzlgDm2ZfiH362BBXMEwS37Nu/view?usp=sharing</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid & Liquid Waste Management - Solid waste (Wet and Dry Waste) generated on campus such as paper, cardboard, food waste, is managed efficiently through an initial segregation process (Wet and Dry Waste). All waste bins in the campus are earmarked separately for the collection of solid waste, which is presently collected by Brihanmumbai Municipal Corporation (BMC). There is no chemical**

laboratory and hence chemical waste in the form of liquid is not generated on the premises. However, liquid waste or grey waste is connected to the sewage system provided by BMC through covered underground drainage system.

**E-waste Management** - The Institute has a provision for the appropriate disposal of e-waste generated on campus. E-waste generated on campus is never dumped mindlessly in or around the campus. Our institute computers/laptops/ printers are under the Annual Maintenance Contract (AMC) provided by M/s. Tejpal Enterprises. Periodic checking ensures that nonworking or old electronic waste is filtered out by the Institute and then this is disposed-off through M/s. Tejpal Enterprises, and/or with any responsible agencies/organisation such as EcoCentric Management Pvt. Ltd., which is offering solutions towards e-waste management in an eco-friendly manner.

**Plastic-free campus** - At PTVAIM, we do not encourage use of plastic and inculcate the habit of not using plastic carry bags, PET bottles, and other plastic materials which are not permitted as per the guidelines of BMC. Also, efforts are being taken to educate our staff members and students to use recyclable and environmentally friendly materials in order to become more sensitive towards environment.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	<b>A. Any 4 or All of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>
<b>File Description</b>	<b>Documents</b>
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage</b>	<b>B. Any 3 of the above</b>

**including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

PTVAIM believes in inculcating a sense of belonging and inclusion amongst its students, teaching and non-teaching staff. We strive to create an environment which gives every student an opportunity to excel be it curricular, co- curricular or extra-curricular activities. Students are mentored and counselled with respect to choosing their area of specialization and career choices. PTVAIM COEI's flagship Business Plan competition Wings2Vision for budding entrepreneurs gives these aspiring young minds a platform to voice their business plans irrespective of their academic background. Students, Teaching and Non- Teaching staff members actively participate in various days of national importance such as the Constitution Day and birth anniversaries of national heroes which instils in them a sense of unity and facilitates understanding the importance of Constitution of India.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution Day is observed at PTVA's Institute of Management in honour of the Architect of the Constitution of India, Dr. B. R. Ambedkar, as per the guidelines received from AICTE. Mass reading of the Preamble of the Constitution of India is organized in the Institute's premises where all Teaching & Non-teaching members of the Institute along with the students participated wholeheartedly in reading the Preamble which was preceded by a brief introduction to the Constitution of India and the importance of its Preamble.

PTVA's Institute of Management celebrate Vigilance Awareness Week, as directed by AICTE. Director, Staff and students of the Institute pledged to be vigilant as per the circular [CVO/AIC TE I 2012 lvAW/05(Vol-II)] received from AICTE.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://drive.google.com/drive/folders/1Ifj3PbRJIm81zJcP6iF7vfxGCWpp-S0K?usp=sharing">https://drive.google.com/drive/folders/1Ifj3PbRJIm81zJcP6iF7vfxGCWpp-S0K?usp=sharing</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

"Constitution Day" is celebrated at PTVA's Institute of Management in honour of the Architect of the Constitution of India, Dr. B. R. Ambedkar, as per the guidelines received from AICTE. Mass reading of the Preamble of the Constitution of India is organized in the Institute's premises where all Teaching & Non-teaching members of the Institute along with the students participated wholeheartedly in reading the Preamble which was preceded by a brief introduction to the Constitution of India and the importance of its Preamble.

PTVA's Institute of Management celebrate Vigilance Awareness Week, as directed by AICTE. Director, Staff and students of the Institute pledged to be vigilant as per the circular [CVO/AIC TE I 2012 1vAW/05(Vol-II)] received from AICTE.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Title of the Practice:

An online panel discussion on "Workforce Challenges and

## Opportunities for Hybrid and Remote Working Environments: Indian and Global Perspectives"

2. Objectives of the Practice i.To enhance the visibility of PTVAIM globally. ii.To enhance the possibility of global recruiters knowing about PTVAIM. iii.To facilitate interaction between the staff and students of PTVAIM with the global HR experts. iv.To facilitate better learning about the current challenges and opportunities faced by HR professionals due to COVID pandemic. v.To prepare the students of PTVAIM to successfully face such challenges and capture the opportunities.

### 3. The Context

COVID 19 threw unexpected challenges globally in all sphere of lives. At the same time it also opened up new opportunities in different areas touching multiple aspect of our lives. It actually made us look at our lives from different perspectives which we never imagined. Among many major areas which witnessed revolutionary changes in this context, was also the way organizations and people carried out their work. Due to lockdown when people could not reach their respective organizations, the new trend of Work from Home, gained momentum. This meant that either people were working from remote places and/or they were working adopting hybrid model. Both these working model came with challenges and opportunities. PTVAIM thought it is important to make their students and staff members aware of these issues. Online panel discussion on these issues was successfully organized on May 8, 2021 by PTVAIM in association with HR Shapers.

### 4. The Practice

Taking cognizance of the extended hybrid and remote working culture being adopted globally, PTVAIM in association with HR Shapers, a global HR Networking Platform organized an online panel discussion on "Workforce Challenges and Opportunities for Hybrid and Remote Working Environments: Indian and Global Perspectives" on Saturday, May 8, 2021.

There were two panel discussions, one focusing on India with Indian HR stalwarts as panellists and the other focusing globally with renowned Global HR practitioners as panellists. The purpose of having these two different panels was to facilitate better understanding among students and staff members about the challenges and opportunities which are unique to the Indian business scenario and global business scenario. The points to be discussed in these

two panels were decided mutually based on the kind of information that must reach the management students' community specifically.

The esteemed Indian panellists participating in the discussion were:

• Mr. Shourya K. Chakravorty, CHRO - Quality Kiosks • Dr. Prashant Salgaonkar, CHRO - Shapoorji Pallonji E & C • Mr. Satish Mohapatra, VP & HR Head - Smart Infrastructure at Siemens • Ms. Neha Singh, Head HRBP - Pidilite • Mr. Ashish Gakrey, Founder - HR Shapers

The esteemed Global panellists participating in the discussion were:

• Mr. Sukumaran Mariappan, Vice President - PX Global Transformation & People Analytics (Country: USA) • Mr. Kunal Wadhvani, CHRO - Choithrams (Country: UAE) • Mr. Sandeep Chanana, HR Head - Optimum Solutions (Country: Singapore) • Ms. Siny Raghunathan, Sr HRBP Market Leaders - ING (Country: Netherlands) • Mr. Anuj Tiwari, Global TA Leader , Ex TA Head with Landmark (Country: UAE)

This online panel discussion was initiated by Dr. Tejashree Deshmukh, Dean-Academics of PTVAIM and the Placement Cell of PTVAIM under the able leadership of Dr. Harish Kumar S. Purohit. The online panel discussion saw a participation of about 190 HR professionals from industry and PTVAIM students. It was a good opportunity for PTVAIM to showcase its talent and infrastructure to Indian as well as global HR leaders who can be the potential employers of our graduating management students.

## 5. Evidence of Success

The online panel discussion saw a participation of about 190 HR professionals and PTVAIM students. Our placement team is in touch with all the esteemed panellists of this event for various purposes ranging from possibility of placements for our students to career guidance to these students to sharing their professional knowledge with the students. We get updates from a few of these HR experts related to various events they organize which if found suitable, are forwarded to our faculty members and students for their benefits. This event definitely led to better visibility of PTVAIM globally.

## 6. Problems Encountered and Resources Required

As the event involved the presence of HR experts from around the globe, the major problem encountered was that of deciding the time and schedule of this online panel discussion on "Workforce Challenges and Opportunities for Hybrid and Remote Working Environments: Indian and Global Perspectives". However, all these leaders were eager to share their knowledge and insights with the



budding management professionals and all of them made sincere efforts to make themselves for this event.

All resource persons for this online panel discussion were identified and contacted primarily by HR Shapers and then the entire activity was taken over by the Placement team of PTVAIM.

1. Title of the Practice: An Online Campaign Creation Competition #LetsFightOnlineHarassment

2. Objectives of the Practice i. To create awareness among students about cyber safety. ii. To sensitize students towards the perils of online harassment. iii. To promote responsible online behaviour among students. iv. To inculcate among students a culture of cyber hygiene. v. To encourage students to speak about any form of online harassment.

3. The Context Rise in usage of technology and our interactions with it have surged vulnerabilities in cyber space like never before. Cyber-crimes against children and adults have broken records, online distress has hit all segments of society. Threats of cyber space hold neither economic, social, geographic boundaries nor barriers. Children are easily accessible to predators online, and hence vulnerable due to lack of information and awareness about online safety protocols. Cyber safety education provides students with the knowledge and skills they need to stay safe in online environments. It involves acknowledging the benefits and opportunities offered by the online world, while understanding the risks and avoiding potential harms. Thus, with the aim of sensitizing students towards online harassment and empowering them about online safety, PTVAIM took the initiative of joining hands with Mumbai Cyber Crime branch & Responsible Netism to hold an online campaign creation competition #LetsFightOnlineHarassment.

4. The Practice As a part of Centenary Celebration of our parent trust Parle Tilak Vidyalyaya Association, PTVAIM organized a "Cyber Safety Activity" in association with Mumbai Cyber Crime Branch and Responsible Netism. This activity aimed to create awareness among school and college students about "Cyber Safety". A week-long online campaign creation competition named #LetsFightOnlineHarassment with students of PTVA run colleges viz. Mulund College of Commerce, Sathaye College, M L Dahanukar College of Commerce and PTVAIM was conducted for generating virtual content to spread information about online safety for children and adults. Faculty team working for this activity was assigned one of the aforesaid colleges. The faculty team had the responsibility of liaising with one faculty co-

ordinator from each of the colleges to facilitate smooth participation from their respective students. The registrations for the competition began from February 1, 2021. The faculty co-ordinators from each of the colleges sent their 15 entries which were then presented in front of experts to fine tune their content with respect to the theme . The final content was presented in front of the Judges Mr. Sachin Gurav and Ms. Shilpa Chandilokar - Branding and Communication Professional and Director, iTales Studios Pvt. Ltd who shortlisted the first three winners out of final 8 shortlisted entries on February 16, 2021. The week long competition culminated in a panel discussion involving experts in Cyber Safety on February 17, 2021. The panel comprised of eminent people from the field of cyber-crime and safety, mental health and cyber law.

The eminent panellists participating in the panel discussion were:  
 •Dr. Rashmi Karandikar, Deputy Commissioner of Police, Mumbai Cyber Crime Branch, •Dr. Milan Balakrishnan -Consulting Psychiatrist, at Bombay Hospital and Medical Research Centre. •Advocate Khushbu Jain Supreme Court of India, Advisor Maharashtra Cyber, •Mr. Sachin Gurav - - Director, 24EightyOne. The panel was moderated by Ms. Sonali Patankar - Founder President Responsible Netism. The panel discussed on various thought-provoking issues ranging from Cyber Bullying, Online Sexual Harassment & Being Mindful Online. The first three winners of the online campaign creation competition #LetsFightOnlineHarassment were awarded prize money of Rs.3000/-, Rs.2000/- and Rs 1000/- respectively by the mentor of PTVAIM, Dr. Snehalata Deshmukh, Former Vice-Chancellor, University of Mumbai and Board Member, PTVA in her personal capacity.

5. Evidence of Success The best way such educative competition can be termed as successful is its sheer impact it has on creating a ripple effect for other students to follow suit. Content generated through this competition are used by PTVA run schools to educate their students about Cyber Safety and being responsible citizens online. 6. Problems Encountered and Resources Required This novel initiative conducted during the challenging time of Covid 19 pandemic required seamless co-ordination amongst the Organizing team and the colleges run by PTVA to motivate their students to come forward and present their ideas in a campaign. This was achieved by speaking to the principals of these who suggested a faculty co-ordinator who were instrumental in disseminating the motive behind the online campaign creation competition and empowering the students to think differently and creatively to come up with good content.

7. Notes (Optional) Cyber Safety and inculcating Cyber hygiene are the most important areas which every HEI should strive to achieve by

conducting orientation sessions or workshops for their students and staff. Such workshops would propel responsible online behaviour amongst all and make help us interact safely in the cyber space.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.ptvaim.com/best-practices-2020-21.html">https://www.ptvaim.com/best-practices-2020-21.html</a>
Any other relevant information	<a href="https://drive.google.com/file/d/1PWwgewFD-oPlIXeIJ2hRSJ9NrmqccHk8/view?usp=sharing">https://drive.google.com/file/d/1PWwgewFD-oPlIXeIJ2hRSJ9NrmqccHk8/view?usp=sharing</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

There were innumerable challenges faced by HEIs due to Covid-19. One such challenge faced by institutions was to conduct University Examinations and ensure timely delivery of results. University of Mumbai issued a circular dated September 08, 2020, on appointing Lead Colleges for various disciplines viz. Management, Science, technology, etc. Our institute was appointed as one of the Lead Colleges with 07 Management Institutes under its ambit namely called as Cluster 4. The Lead College had the responsibility of streamlining the entire University Examinations for MMS Program & Part Time MBA program. Task force was formed at PTVAIM for smooth co-ordination of various examination related activities right from declaring the Timetable for the University Examinations till framing of Question Banks for the University Assessment Papers, maintaining the confidentiality of these Question banks and disseminating the said information to the other colleges under them. The task involved maintaining constant communication with university and other colleges under Cluster 4 whilst also ensuring that the students are informed well in advance about the examinations. As the Lead College the Institute had to send consolidated report of the examinations conducted to the University. Examination Team & Faculty members involved in these aforesaid examination practices did a commendable job across all the colleges under Cluster 4 under the guidance of Dr. Harish Kumar S. Purohit, Director of PTVAIM. This distinct practice gave us the impetus to perform beyond excellence and helped us in maintaining student trust and delivering value to our stakeholders in line with our vision.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

•In sync with our vision and mission statements which focus on nurturing and developing managerial, entrepreneurial and research talent, PTVAIM plans to organize workshops / conferences/ conclaves/ faculty development programs/entrepreneurship development program in the above-mentioned areas. •PTVAIM is now a Ph.D. Research Centre affiliated to University of Mumbai. To strengthen our research activities, we plan to conduct a joint national conference in association with the University of Mumbai. •We also plan to have in house faculty development program on research methodology. •We also want our faculty members to explore the possibility of applying for major paid research proposals in addition to the minor paid research projects. •We shall also encourage the faculty members and students to publish their research articles in SCOPUS, Web of Science and UGC CARE listed journals. •We will also be applying for the NIRF ranking in 2021-22. •As an Institutional Innovation Council appointed by the Ministry of Education's (MoE) Innovation Cell, Government of India, we shall ensure that we are conducting all the activities as suggested by MIC and also conduct additional activities such as pre-incubation program, entrepreneurship development program to boost the innovation culture in the Institute. •We plan to conduct PTVAIM COEI's flagship Business Plan competition by going one notch above and making it a National Level Business plan competition for aspiring entrepreneurs. •We have successfully started the first batch of MBA in Innovation, Entrepreneurship & Venture Development in the year 2021-22 in accordance with our vision and mission statements and plan to run the program effectively for the upcoming batches. •To enhance the employability of our students we propose to conduct Certificate Courses in different specializations. •In order to contribute towards National Education Policy 2020, we plan to explore the possibilities of starting multidisciplinary courses/programs in emerging areas to enhance the professional development of the students. We also plan to contribute towards Unnat Bharat Abhiyaan.