



# PTVA's Institute of Management

Chitrakar Ketkar Marg, Vile Parle (E), Mumbai 400 057  
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## **INTERIM FEE\* FOR THE MMS FIRST YEAR 2016-17** **FOR THE STUDENTS SECURING ADMISSION THROUGH** **THE CAP ROUND I TO IV**

**[\*Subject to Approval from Fees Regulating Authority]**

Category	Interim Tuition Fee (Rs.)	Interim Development Fee (Rs.)	Total Interim Fee* (Rs.)	Less Rs. 4000 as per CAP Process	Total Interim Fee* payable (Rs.)
Open	1,27,273	12,727	1,40,000	4,000	1,36,000/-
# OBC	63636	12,727	76,363	4,000	72,363/-
# VJ/DT/NT / SBC	----	12,727	12,727	4,000	8,727/-
SC/ ST	----	----	----	----	----

**The above fee is being charged on Ad-hoc basis as we are awaiting final confirmation from the Shikshan Shulka Samiti/ Fees Regulating Authority.**

The Other fee which includes Refundable Library Deposit and Caution money of Rs.2,500/- and Internal Examination fee (Rs.8,000/-) will be payable by the students along with the following contributions to the University of Mumbai subject to the approval from SSS/ Fees Regulating Authority- Maharashtra.

a.	Post Graduate Registration Fee	Rs.1025/-
b.	Various contributions payable to the University under the heads as E Charges, Vice Chancellor Fund, Sports and Cultural activities Fund, Cultural Activities Fund, Disaster Relief Fund, NSS, E- Seva Shulka, Annual Sports Contribution	Rs.196/-
c.	Yuva Raksha Group Insurance	Rs.40/-
d.	Eligibility, Enrollment and Document Verification charges (if any) as per the table below:	

	Universities in Maharashtra State	Universities out of Maharashtra State
Fee for Provisional Statement of Eligibility	Rs.220	Rs.320
Enrollment Fee	Rs. 220	Rs.220
Fee for Education Verification from the last attended University	Rs.500	Rs.500
Total	Rs.940	Rs. 1040

**Office Timing: 10 am to 6 pm**

Students are required to pay above interim fee\* through a single D.D. payable at Mumbai **or** at par cheque / Local (Mumbai) cheque drawn in favour of **"PTVA's Institute of Management"** as per the "Total Interim fee" applicable to their candidature in the specific category at this stage.

(2)

**Note (1):** The above interim fee is being charged on the Ad-hoc basis at this stage. Other Fee if any will have to be paid by the students after the guidelines received from the Shikshan Shulka Samiti (SSS)/ Fees Regulating Authority. After approval of Final Fee/ guidelines received from SSS or Fees Regulating Authority, if the fee increases, student will have to pay the difference of the fee as per prevailing norms and vice a versa.

**Note (2):** # In case, the Social Welfare Department does not sanction Development Fee approved by the SSS or the Fees Regulating Authority, then the Reserve Category students shall pay the development fee as applicable.

**Note (3):** Income Limit [Total Family Income per annum in the last Financial Year 2015-16] for Scholarship given below is as per prevailing norms of the Govt. of Maharashtra till date. Any change in norms from the Government of Maharashtra shall be applicable accordingly.

GOI Post-Matric Scholarship	SC/ST Category upto	Rs. 2,00,000/-	For Freeship:	SC/ST Category above	Rs. 2,00,000/-
	Other Category upto	Rs. 1,00,000/-		Other categories upto	Rs. 4,50,000/-

Economic Backward Class Scholarship Limit is upto Rs. 1,00,000/- [Total Family Income per annum in the last Financial Year 2015-16] as per prevailing norms given by DTE, Maharashtra till date. Any change in norms from the Government of Maharashtra shall be applicable accordingly.

**Note for All Candidates (4):** Reporting to the Institute & Confirmation of Admission by submitting the required documents & paying the fee, as per guidelines is a must within stipulated schedule of activities for Admission to the First Year of MMS for the Academic Year 2016-17.

For more details contact Mrs. Ashvini Ghate or Mr. Vijay Chavan in the Institute office.

**Dr. Harish Kumar S. Purohit**  
**Director**

**30.07.2016**



# Parle Tilak Vidyalaya Association's PTVA's Institute of Management

## LIST OF THE CERTIFICATES AND DOCUMENTS TO BE SUBMITTED BY THE CANDIDATES ADMITTED TO THE

### MMS Programme 2016-2017

The students who are allotted **PTVA's Institute of Management** are required to produce the following certificates in **Original and 4 sets of photocopies** duly attested and **Two Latest Passport Size color photographs**.

**The Blood group** must be mentioned in the form positively at the time of admission.

**Please Note: Keep extra set of Photocopies of all the required documents with you for your record purpose.**

Sr. No.	Name of the document
1.	Internet Copy of Allotment Letter issued by DTE or ARC
2.	Score Card or Internet copy - MBA/ MMS CET 2016/ CMAT /CAT /ATMA / XAT/ JMET
3.	Std. X Marksheet
4.	Std. XII Marksheet or Diploma Marksheet
5.	Bachelor Degree Mark sheets of all Years / all semesters
6.	Provisional Passing Certificate/ Degree Certificate issued by the University
7.	Gap certificate (Affidavit on stamp paper of Rs.100/-) if applicable.
8.	Transfer Certificate/ Leaving Certificate from last attended
9.	The student is required to get their certificates according to their respective <b>Candidate Type</b> as given below: i) <b>Type A</b> - Domicile/ Birth/ School Leaving Certificate specifying place of birth within Maharashtra ii) <b>Type B</b> - Domicile Certificate (Candidate / Father / Mother) iii) <b>Type C</b> - Proforma A, Transfer Order, Joining Letter iv) <b>Type D</b> - Proforma B1, Transfer Order, Joining Letter Proforma B2- Pension Pay Order, Proof of Settlement (Ration Card/ Electricity Bill/Aadhaar Card/ Telephone Bill/ Property Document/ Election card). v) For <b>P1/P2/P3</b> Candidates: Proforma F & F1 ( As applicable) vi) Type- E- Proforma G1 & G2 ( As applicable) vii) For <b>J &amp; K</b> Category - Proforma J / K / L (As applicable)
10.	<b>Proof of Indian Nationality</b> - any one of the following:- <b>a.</b> Domicile Certificate <b>b.</b> The School leaving Certificate indicating the Nationality of the candidate as 'Indian' or <b>c.</b> Birth Certificate of the Candidate indicating the place of birth in India or <b>d.</b> Indian Passport in the name of the candidate, issued by appropriate authorities.
11.	Aadhar card
12.	Nationalized Bank Account Passbook Photocopy (If applicable)
13.	Address Proof: Address Proof ( <u>any one</u> of the following) a. Rationing card      b. Voters ID      c. Telephone Bill d. Electricity Bill      e. Aadhar Card      f. Any other as prescribed by the Admission Regulating Authority
14.	Income Certificate for the year 2015-16 (if applicable)
15.	Migration Certificate (For Other than Mumbai University students only)
16.	Caste certificate
17.	Non-creamy layer certificate (For NT, VJ, DT, OBC & SBC candidates) valid upto 31st March 2017.
18.	Caste Validity certificate or Proforma H
19.	Any other Pro forma or certificate may please attach

**This is only a sample format, please prepare the Gap Certificate as per your requirement**

**On Stamp paper of Rs. 100/- to be notarized**

**Draft of Gap Certificate**

**AFFIDAVIT**

I, Mr. /Ms. \_\_\_\_\_, aged \_\_\_\_\_ years, Indian Inhabitant, residing at \_\_\_\_\_ (residential address), do hereby state and declare on solemn affirmation as under:-

I say that I have passed my \_\_\_\_\_ (bachelor degree) exam in \_\_\_\_\_ (month & year of passing) through \_\_\_\_\_ (name of the Institute with address).

I further say that since \_\_\_\_\_ (year of passing of bachelor degree) till date I did not join any educational Institution either in Mumbai or elsewhere in India. I say that from \_\_\_\_\_ to 2016 is my Gap Period.

**OR**

I have completed \_\_\_\_\_ (post graduation) in \_\_\_\_\_ (month/year).

**OR**

I was working with \_\_\_\_\_ (name of the organisation) as \_\_\_\_\_ (Design). from \_\_\_\_\_ to \_\_\_\_\_ (period).

I am making this Affidavit to produce the same before the concerned college authorities to indicate my Gap period from \_\_\_\_\_ - 2016 and pursue my studies for the M.M.S. course 2016 of the University of Mumbai conducted by PTVA's Institute of Management, Mumbai.

Whatever stated hereinabove is true and correct.

Solemnly affirmed at Mumbai on  
This \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Identified by me

DEPONENT

Advocate

BEFORE ME