

Minutes of the IQAC meeting held at PTVA's Institute of Management on Tuesday, February 5, 2019 at 4:00 pm

- Leave of absence was granted to alumnus of our Institute Ms. Monica Somne & Student Representative Ms. Mugdha Kulkarni,
- Minutes of the last IQAC meeting were confirmed.
- Review of the SSR to be submitted to the NAAC in February 2019 itself was done.
- Members were satisfied with the preparation of the SSR and applauded the efforts taken by everyone to ensure the good quality work and culture at PTVAIM.
- As the Peer Team visit by NAAC is expected in the next couple of months, the roles and responsibilities of the staff members for the smooth conduct of this visit were discussed and finalized
- Discussion regarding preparation and organization of Navadhaara - Students' Skill Development Programme to be held in 3rd and 4th week of March 2019.
- The meeting ended with Dr. Purohit thanking all the members for taking out their valuable time to ensure and strengthen the quality of work and activities of PTVAIM.

Actionable Plan

Sr. No.	Actionable Plan	Ownership	Timeline
1	Preparation for the Peer Team Visit of NAAC	Dr. Harish Kumar Purohit/ Dr. Tejashree Deshmukh	March 2019
2	Navadhaara - Students' Skill Development Programme to be organized	CA Rajul Murudkar and Faculty and students' team of Navadhaara	3 rd and 4 th week of March 2019



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