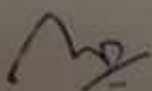


Minutes of the IQAC meeting held at PTVA's Institute of Management on Tuesday, November 27, 2018 at 4:00 pm

- Leave of absence was granted to the Honorary President of PTVA, CA Anil Ganu, nominee from industry, CA Sushrut Chitale, alumnus of the Institute, Ms. Monica Somne, and student representative, Ms. Mugdha Kulkarni.
- It was decided to assume that the minutes of the earlier meeting are considered to be confirmed, unless otherwise informed by any of the members as they are electronically circulated every time well before the next meeting takes place.
- EDP brochure sent by Mr. Jigar Patel & Mrs. Manali Patil (Placement team) to our alumni.
- Dr. Sucheta Pawar to invite Mr. Gaurang Shetty, CEO – Riddle (Incubation Centre of Somaiya).
- To determine the periodicity of the meetings of Advisory council of COEI and to schedule their first meeting shortly.
- CA Ajit Joshi & CA Rajul Murudkar as well as Mr. Abhishek Deokule, Mr. Anand Hindolia & Mrs. Shalini Kakkar to start research studies based on the minor grant research proposals sent to the University of Mumbai, without waiting for their approval and will be funded by PTVA, if required.
- Faculty members to find out possibility of approaching IMPRESS – KSSR for research proposals.
- Members were apprised of ISO 9001:2015 certification done in May 2018.
- Faculty members to suggest the weightage of criteria of Performance Appraisal system and then final decision regarding it to be taken considering opinions of all faculty members by IQAC.
- Events of Finance Club to be recorded.
- CA Ajit Joshi to find out if Tally course can be introduced to our Finance specialization students.
- Digital Marketing course to be offered to all students of the Institute.
- To get 3 versions of bio-data of the students, this point to be considered in future.
- To consider to go for NISM Mock Trading.
- To invite Mr. Sandeep Ghosh from NISM to our Institute.
- Date for mock NAAC audit to be finalized.
- 3 experts to be invited for mock NAAC audit.
- Honorarium to be paid to the mock NAAC auditors was sanctioned.



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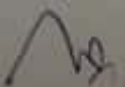
Actionable Plan based on the above Minutes:

Sr. No.	Actionable Plan	Ownership	Action Taken Report	Timeline
1	To invite Mr. Gaurang Shetty, CEO – Riddle (Incubation Centre of Somaiya).	Dr. Sucheta Pawar	Initiated dialogue with Mr. Shetty	April/May 2019
2	To determine the periodicity of the meetings of Advisory council of COEI and to schedule their first meeting shortly	Dr. Sucheta Pawar	First meeting happened on February 11, 2019	Quarterly meeting
3	Application for NAAC accreditation to be done in this academic year	All faculty members	SSR approved by NAAC on April 4, 2019	Awaiting NAAC peer team visit
4	Weightage of criteria of Performance Appraisal system and then final decision regarding it to be taken considering opinions of all faculty members by IQAC.	All faculty members		Before next IQAC meeting
5	CA Ajit Joshi & CA Rajul Murudkar as well as Mr. Abhishek Deokule, Mr. Anand Hindolia & Mrs. Shalini Kakkar to start research studies based on the minor grant research proposals sent to the University of Mumbai, without waiting for the approval	CA Ajit Joshi & CA Rajul Murudkar and Mr. Abhishek Deokule, Mr. Anand Hindolia & Mrs. Shalini Kakkar	Immediately	Work started and also got the approval from University of Mumbai.
6	Events of Finance Club to be recorded	CA Ajit Joshi/CA Rajul Murudkar	Guest Session on "Opportunities in banking industry" by Mr. Eknath Birari was conducted and recorded.	April 4, 2019.
7	To find out if Tally course can be introduced to our Finance specialization students.	CA Ajit Joshi	After deliberation by finance faculty members, it was thought that the	September 2019

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			Tally course may not be of great use to the Management Students, since their future employment rarely requires them to use it. They recommend a Direct & Indirect Tax Certificate Course instead, which can be of 30 hours and begin in September, 3 hours a week.	
8	To find out possibility of approaching IMPRESS – KSSR for research proposals.	All faculty members		Before next IQAC meeting
9	Digital Marketing course to be opened for all students of the Institute, irrespective of their specialization	Mr. Abhishek Deokule	Work in progress	September 2019
10	To consider to go for NISM Mock Trading	CA Ajit Joshi/CA Rajul Murudkar	Planned for next semester, since the students	October 2019
11	To invite Mr. Sandeep Ghosh from NISM to our Institute	CA Ajit Joshi/CA Rajul Murudkar	informed the finance faculty members that they were too packed with W2V, Navadhara, etc. Activities.	
12	To finalize the date and experts for mock NAAC audit	Mr. Jigar Patel	To contact experts to decide the date	December 19, 2018


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